

It's as Easy as 1-2-3 (4-5)



1

Three months prior to your 65th birthday, contact the Social Security Administration and apply for Medicare Part A (as eligible) and purchase Medicare Part B.

2

After you receive your Medicare Parts A and B card, please send PEBP a clear copy by mail: to 901 S. Stewart St., Suite 1001, Carson City, NV 89703 or email: memberservices@peb.nv.gov. Also, mail PEBP the original Retiree Benefit Enrollment and Change Form (RBECE) to enroll in or decline PEBP dental. **No faxes or emails of the RBECE will be accepted.**

3

CALL Via Benefits at 1-888-598-7545 to complete your profile and schedule an enrollment appointment with a licensed benefit advisor. You may also set up your profile online at www.My.ViaBenefits.com/PEBP and “Shop” for plans. Remember to have your Medicare card, preferred doctor and hospital information, as well as your current prescriptions ready when you set up your profile.

4

CALL Via Benefits and complete your enrollment over the phone. Remember to ask Via Benefits to automate the HRA reimbursement process as much as possible.

5

Via Benefits will mail you an HRA Funding Packet about 8-12 weeks from your plan effective date. Don't forget to set up Direct Deposit if you wish to do so.

If you are required to transition to Via Benefits, use the above steps and check off when complete.

CONTACT INFORMATION



Public Employees' Benefits Program

901 S. Stewart St. Suite 1001
Carson City, NV 89701
775-684-7000 or 1-800-326-5496 (option 2 for both)
www.pebp.state.nv.us | memberservices@peb.nv.gov



Via Benefits

1-888-598-7545
www.My.ViaBenefits.com/PEBP



Social Security Administration

1-800-772-1213
www.ssa.gov



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