

# It's as Easy as 1-2-3 (4-5)

**1**

Three months prior to your 65<sup>th</sup> Birthday contact the Social Security Administration and enroll in Medicare Parts A and B (as eligible).

**2**

When received, send PEBP a copy of your Medicare Parts A and B card (by mail, email, fax, or in person). Send PEBP the original Retiree Benefit Enrollment and Change Form (RBECE) by mail or deliver it in person at the Carson City, NV office. **No faxes or emails will be accepted.**

**3**

Have your Medicare card, doctors information, hospital information, and your current prescriptions by the phone and CALL Via Benefits at 1-888-598-7545 to schedule an enrollment appointment with a licensed benefit advisor and to complete your online profile. You may set up your profile online at **My.Via.Benefits.com/PEBP** and “Shop” for plans.

**4**

Call Via Benefits at 1-888-598-7545 to complete your medical enrollment on the day and time of your enrollment appointment. Optional dental and vision plans are also available.

**5**

Wait for your HRA funding packet to arrive from Via Benefits (this can take about 8-12 weeks from your plan effective date). Remember to call Via Benefits to automate the HRA reimbursement process as much as possible and set up Direct Deposit.

# Contact Information



## Contact Information

### Public Employees' Benefits Program

901 S. Stewart St. Suite 1001 Carson City, NV 89701

775-684-7000 or 1-800-326-5496

[www.pebp.state.nv.us](http://www.pebp.state.nv.us)

[mervices@peb.state.nv.us](mailto:mervices@peb.state.nv.us)



### Via Benefits

(toll free) 1-888- 598-7545

<https://My.ViaBenefits.com/PEBP>



### Social Security Administration

1-800-772-1213

[www.ssa.gov](http://www.ssa.gov)



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