

II GOVERNANCE

A. BOARD RESPONSIBILITIES

Delete old #6
and add:

6. Prior to the commencement of each biennial legislative session, review and approve the biennial budget to be submitted to Governor's Office.

Add new #7 to
Replace old #6

7. Delegate to the Executive Officer, the authority to manage The Plan within the parameters defined by the Board.

Add new #8

8. The Board will write Job Descriptions for both the Executive Officer and the Quality Control Officer, and each job description will be examined no less than annually and modified as appropriate.

Add new #9

9. The Board will evaluate the performance of the Executive Officer during the first Board Meeting following the close of each plan year, at which time, the Board will provide a vote of confidence or a vote of no confidence. The criteria used to evaluate the Executive Officer will include, but not be limited to:
- a) Performance consistent with Board direction.
 - b) Performance within the confines of the authority delegated by the Board.
 - c) Consistent demonstration of the exercise of good judgment and sound decision making.
 - d) Professional conduct
 - e) Employee turn-over
 - f) Other factors not specifically noted herein, but deemed to be of importance to the Board.

Add new #10

10. The Board will evaluate the performance of the Quality Control Officer during the first Board Meeting following the close of each plan year, at which time, the Board will provide a vote of confidence or a vote of no confidence. The criteria used to evaluate the Quality Control Officer will include, but not be limited to:
- a) Performance consistent with Board direction.
 - b) Performance within the confines of the authority delegated by the Board.
 - c) Consistent demonstration of the exercise of good judgment and sound decision making.
 - d) Professional conduct
 - e) Other factors not specifically noted herein, but deemed to be of importance to the Board.

C. BOARD MEETINGS

Add New #3

3. The Board will meet in the month of July of each year to conduct a Strategic Planning Session, at which time the Board will define the Goals and Objectives of the coming Plan Year and begin discussion of plan design changes for the forthcoming Plan Year.

D. EXECUTIVE OFFER AND AGENCY ADMINISTRATION

Change 2b
to read:

2. b) ~~Compliance-Management~~ of Agency personnel, day to day-operation and vendor ~~contract-performance~~ matters.

New #11

11. At the March Board meeting immediately preceding the commencement of each biennium, The Executive Officer will present to the Board for its approval, the proposed biennial budget to be presented to the Governor's Office.

New #12

12. The performance of the Executive Officer will be evaluated by the Board during the first Board Meeting following the close of each plan year, at which time, the Board will provide a vote of confidence or a vote of no confidence. The criteria used to evaluate the Executive Officer will include, but not be limited to:
 - a) Performance consistent with Board direction.
 - b) Performance within the confines of the authority delegated by the Board.
 - c) Consistent demonstration of the exercise of good judgment and sound decision making.
 - d) Professional conduct
 - e) Employee turn-over
 - f) Other factors not specifically noted herein, but deemed to be of importance to the Board.

Add a new Section E. QUALITY CONTROL OFFICER, and move all remaining sections down one letter, Old E to F, Old F to G etc.

E. QUALITY CONTROL OFFICER

1. PEBP shall employ a Quality Control Officer. Pursuant to NRS 287.0426, "The appointment and dismissal of an officer in charge of quality control are subject to the approval of the Board."
2. The duties, responsibilities and authority of the Quality Control Officer shall be determined by the Board and contained in the Job Description provided to the Quality Control Officer by the Board.
3. The performance of the Quality Control Officer will be evaluated by the Board during the first Board Meeting following the close or each plan year, at which time, the Board will provide a vote of confidence or a vote of no confidence. The criteria used to evaluate the Quality Control Officer will include, but not be limited to:
 - a) Performance consistent with Board direction.
 - b) Performance within the confines of the authority delegated by the Board.
 - c) Consistent demonstration of the exercise of good judgment and sound decision making.
 - d) Professional conduct
 - e) Other factors not specifically noted herein, but deemed to be of importance to the Board.

III CONTRACTS

5. Prior to the release of any proposal solicitation, the Board, with input from PEBP Staff, will determine in as precise terms as possible:

Delete old #5 and replace with new #5

- a) What services are being solicited, and
- b) What criteria will be used to evaluate proposals received.

8. Proposals received from potential vendors will be evaluated by an Evaluation Committee appointed by the Chairman of the Board. The Evaluation Committee shall consist of not less than one nor more than three members from PEBP Staff, not less than two nor more than five members of the PEBP Board and if deemed necessary by the Evaluation Committee, may include an individual from another State Agency who possesses relevant expertise. In addition, the Committee, at its sole discretion, may appoint and retain the services of an outside expert who possesses relevant technical expertise to serve in an advisory capacity as a non-voting member of the committee.

Delete old #8 and replace with new #8

PROPOSED COMMITTEE RECOMMENDATIONS TO THE BOARD:

1. The Board should write formal Job Descriptions for the Executive Officer and the Quality Assurance Officer.
2. The Board should submit a revision to NAC 287.174 to allow any Board Member to add an item to any Board Meeting Agenda.